Swisher Community Library

Board of Directors meeting

February 1, 2023

The Swisher Community Library Board of Directors met on February 1, 2023, at 6 p.m.

Board Members present were Tera Kringle, Monica Cox, Caiti Rowe, Cindy Shelangoski, Ben Winborn and Library Director Laura Hoover.

Len Riker was present to record the meeting minutes.

Minutes:

Minutes from the December 2022 meeting were reviewed and a motion was made to approve them. MSC Shelangoski / Cox, all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Director’s Report:

Financial Report:

Currently at 54% of annual budgeted spending and on target to meet annual budget.

Little Angles Day Care made a donation of $1,000.

The Library received two $500 donations at Christmas time.

Largest expense was the purchase of the new copier/printer.

Bills to Pay:

It was motioned to pay the current bills. MSC Winborn / Cox, all ayes. Motion passed.

Monthly stats:

Circulation is running more than 10% above last year.

Reports and Announcements:

The Director presented the draft budget to the City Council and the Council approved it. The Director also addressed the Council’s questions about the Library’s 5 year plan.

The website hosting service proposed a significant increase in the annual cost of service but the Director negotiated a lower increase.

Southslope has agreed to provide the City of Swisher a right of first refusal for the purchase of the Library building and the lot next to it.

The Library has started a review of its collection as part of its weeding process. This process is one of the requirements for maintaining certification with the state.

Job Posting:

The director presented an adult programming part time librarian job description to the Board for an 8-10 hour per week position.

The hiring process requires that the position be posted for 10 days.

It was motioned to post the position as presented.  MSC Cox / Winborn, all ayes. Motion passed.

Accreditation Application:

ADA Review:

The Director presented the Priority 2 ADA review she performed of the Library as part of the accreditation application. The Board reviewed the checklist as presented.

Application Review:

The Director presented the accreditation application prepared for submission to the State. The Board reviewed the application as presented.

Approve Application:

It was motioned to approve the accreditation application as presented by the Director and to have the Board President sign it. MSC Cox / Shelangoski, all ayes. Motion passed.

Other business:

No other business.

Next meeting will be Wednesday March 1, 2023, at 6 PM

Motion to adjourn at 6:45 p.m. MSC Cox / Shelangoski, all ayes. Motion passed.