Swisher Community Library

Board of Directors meeting

December 7, 2022

The Swisher Community Library Board of Directors met on December 7, 2022, at 6:00 p.m.

Board Members present were Tera Kringle, Caiti Rowe, Ben Winborn and Library Director Laura Hoover.

Monica Cox and Cindy Shelangoski were absent.

Minutes:

Minutes from the November 2, 2022, meeting were reviewed and a motion was made to approve them. MSC Winborn Rowe, all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Director’s Report:

Financial Report:

Currently at 37% of annual budgeted spending through July and on target to meet annual budget.

Bills to Pay:

It was motioned to pay the current bills.  MSC Rowe / Winborn, all ayes. Motion passed.

Monthly stats:

Stats are on slightly ahead of last year.

Reports and Announcements:

Started scheduling for Summer Performers. Letters were sent to both the Men’s Club and the WILOS asking if they would like to sponsor a performance.

Library closed for two days for Thanksgiving and will be closed for Christmas December 24-26, and December 31 – January 2 for New Year.

Christmas Tree Wish List this Year is for items for Family Discovery Kits for check-out.

The Director will be on vacation January 4th thru the 8th.

Shueyville Contract:

Director met with Shueyville City Council; they approved increasing their annual contribution from $5,300 to $6,500 for the next three years.

It was motioned to approve the contract.  MSC Rowe / Winborn, all ayes. Motion passed.

Draft Budget

A draft budget for FY24 was presented and reviewed. Changes included the increased income in Shueyville’s contribution and in the County’s contribution. On the expense side the director’s salary was increased to include a monthly insurance stipend to bring it into line with all other full-time city employees. Also increased were the advertising budget and utilities budget to reflect increased costs in those areas.

Motion

It was motioned to approve the draft budget as presented.  MSC Rowe / Winborn, all ayes. Motion passed.

Community Bulletin Board Policy

Policy was reviewed.

It was motioned to approve the policy as currently written.  MSC Rowe / Winborn, all ayes. Motion passed.

Other business:

No other business.

Next meeting will be Wednesday February 1, 2022, at 6 PM

Motion to adjourn at 7:00p.m. MSC Rowe / Winborn, all ayes. Motion passed.