Swisher Community Library

Board of Directors meeting

November 1, 2023

The Swisher Community Library Board of Directors met on November 1, 2023, at 6:00 p.m. at City Hall. Board Members present were Tera Kringle, Caiti Rowe, Monica Cox, Cindi Shelangoski and Ben Winborn. Monica Cox was absent. Also present was Library Director Laura Hoover.

Minutes:

Minutes from October 4 meeting were reviewed, and a motion was made to approve them. MSC Winborn/Shelangoski all ayes. Motion passed.

Citizen’s Comments:

No citizen’s comments.

Director’s Report:

Financial Report We are currently at 28% of Budget spent and on target for the year.

Bills to Pay:

Hoover noted that the payment for the new computer will be on next months Bills since it went onto the city’s Best Buy Account. MSC Rowe/Shelangoski all ayes. Motion passed.

Monthly stats: Statistics were presented and are on track.

Reports and Announcements:

A computer for Adult Programmer was purchased and will go into service sometime this week.

Trick or Treat Warm up was Halloween night, and went well with about 60 people coming in.

Inventory was started with a higher number of lost books than before; the Director thinks it is tied to the difficulty of having three new shelvers at once. The Assistant Librarian will be out for medical reasons starting November 20; at this time, it is not clear how long she will be out. Our student worker will be available to help with some of the things that will need to be done during that time.

The Student worker and a volunteer are starting a project to organize all the programming and crafting materials.

The annual budget process is just beginning, we do not currently anticipate any major changes to the budget for this year. There will be more discussion of the budget at next month’s meeting.

Rather than do a Holiday Wish Tree for the Library, we will do a Family tree this year, Shelangoski will set it up.

Circulation Policy Review:

The changes discussed at the last meeting were discussed and revised. MSC as amended, Rowe/Winborn all ayes. Motion Passed

Other business:

The Dolly Parton Library was discussed. It was decided to explore the idea further and see if we could partner with another agency/school to target the kids who could most benefit from the program.

Next meeting will be Wednesday December 6 at 6:00 PM

Motion to adjourn at 6:35p.m. Winborn/Shelangoski, all ayes. Motion passed.